



Web Site Development Contract

1. Parties: This contract is by and between _____, hereafter referred to as "Client", and **Full Armour Designs** for the purpose of developing a web site.

2. Relationship: **Full Armour Designs** is acting as an independent contractor, and is not acting as an employee of Client.

3. Web Site Specifics: Client has elected to have _____ web pages on their site, at the cost of \$_____ as part of the Business Professional package. If additional pages are agreed upon by both parties, the cost shall be \$_____ for each additional page.

4. Features Included: The following features are included in the abovementioned cost for Client's web site per the details of the Get Started page of the **Full Armour Designs** website:

- **Consultation** - Unlimited hours of consultation time, via phone, e-mail or in person.
- **Travel and Telephone Charges** – Local telephone charges and five miles of travel. Long distance phone charges will be billed at 10 cents per minute. Travel will be charged at a rate of 31 cents per mile after the first 5 miles. Travel and telephone charges will be payable prior to web site completion.
- **Text** - Each web page will contain up to 250 words of text, which will be provided by Client. Client hereby grants **Full Armour Designs** permission to place the **Full Armour Designs** name, link and copyright information at the bottom of all pages.
- **Graphics** - Existing company logo will be provided by Client. **Full Armour Designs** will design new company logo and navigation bars/graphics. Client will provide _____ photographs and/or graphics for its web site.
- **Links** - Up to five links to external sites per page. Links to other pages in the Client's web site are not limited.
- **Forms** - Forms will be negotiated independently, depending upon the complexity and feedback options. One simple form may be included in the abovementioned costs.
- **Submission to Search Engines & Directories** – Administration of submission to _____ search engines via AddMe.com as well as to the Yahoo directory.
- **Changes** - Substantial changes to text and/or graphics after construction of the web site will be billed at \$_____/per hour or \$_____/ per page.
- **Audio/Video Creation** – Up to 8 minutes and up to 3 final and complete video presentations, and up to 8 minutes and 16 final and complete audio presentations.
- **E-Commerce** - Merchant account administration, Internet Gateway configuration, and Shopping Cart set up

- **Disclaimer - Full Armour Designs** is not responsible for damages of any kind.
- **Copyrights** - Client hereby unconditionally guarantees that all text, graphics, photos, trademarks, designs and any other materials provided to **Full Armour Designs** are either owned by the Client or used by permission of the owners of said materials. Client agrees to hold harmless, protect and defend **Full Armour Designs** from any claim or suit arising from the use of these materials. Similarly, **Full Armour Designs** warrants that all graphics and text used in the construction of the web site are either owned by **Full Armour Designs** or used with permission.
- **Web Site Copyright – Full Armour Designs** holds copyright to all web pages in this site, including custom graphics and design layout. Materials not originally created by **Full Armour Designs** remain the property of their owners and shall be for Client's use only.

5. Payment - Payment for web site design shall be made in two installments: 50% is due at contract signing, and 50% is due upon completion of the web site. Publication of the web site and submission to search engines will occur upon receipt of the second installment. All payments are to be made in US funds to '**Full Armour Designs**'. Acceptable means of payment include; business check, personal check, money order and cashiers cheque. If payment is made by business or personal check, client acknowledges that funds must clear prior to web site publication.

6. Total Cost - We propose to complete the above described work for the total cost of \$_____. Specific instructions are contained in the attached Web Site Design Specification addendum. The cost of web site design does not include costs for Internet service providers, web hosting services, domain name registration, or search engine / directory submission.

7. Agreement - This contract constitutes the entire scope of work agreed upon by the Client and **Full Armour Designs**. This agreement may only be amended in writing and signed by both parties.

I acknowledge that I have read and understand this contract and agree to its contents, and I have received a copy of this Contract.

Name (please print)_____

Signature_____ Title_____

Company_____ Date_____

Address_____

City_____ State_____ Zip Code_____

Full Armour Designs

Name (please print)_____ Title: _____

Signed_____ Date_____